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CB4WBL
ERASMUS +

**"An innovative model of SMART Farm adjacent to VET institution for
students work-based learning towards better employability of graduates"
(CB4WBL) project**

ERASMUS+ Project# 101129071

KICK-OFF MEETING AGENDA

February 27-28, 2024

Address: Stepanavan State Agricultural College
Yeritasardakan st bld 47, Stepanavan



Ministry of Education,
Science, Culture and Sports
of Armenia



February 27, 2024

Working language: French and Armenian with simultaneous translation

10:30-11:00	Registration of participants
11:00-11:30	<p style="text-align: center;">Chair: Mr. Arayik Chaboyan, Director of Stepanavan State College</p> <p><u>Welcome remarks:</u> Ms. Araksia Svajyan, Deputy Minister, Ministry of Education, Science, Culture and Sport of the republic of Armenia (tbc) Mr. Guillaume Narjollet, Conseiller de coopération et d'action Culturelle, Directeur de l'Institut français d'Arménie, French Embassy in Armenia (tbc) Mr. Armen Grigoryan, Head of Stepanavan Community (tbc) Mrs. Lana Karlova, Programme Coordinator, National Erasmus + Office in Armenia.</p>
11:30-12:00	Group photo & Coffee Break
Session 1	
Chair: Dr. Alexandra COSTA ARTUR , CB4WBL Coordinator, Director of Imanovation	
12:00-12:30	Getting to know each other - short presentation of partners/teams and project external evaluator (5 min)
12:00-12:45	CB4WBL project: Objectives, work plan, deliverables/milestones and organization of the project Dr. Alexandra COSTA ARTUR , CB4WBL Coordinator, Director of Imanovation Discussion
12:45-13:30	WP1 - PREPARATION: PREPARATION: Capacity building on WBL within agricultural specialties WP1 Leader: Etablissement Public Local d'Enseignement et de Formation Professionnelle Agricole de Bourg en Bresse (EPLEFPA de Bourg en Bresse) Discussion
13:30-14.30	Lunch
14:30-15:15	WP2 - DEVELOPMENT: Model of SMART Farm adjacent to VET institution WP2 Leader: "National Center for Education Development and Innovation" (NCEDI) Mrs.Tatevik GASPARYAN , Director of National Center for VET Development Discussion
15:15-16.00	WP3 - DEVELOPMENT: Piloting WBL within established SMART Farm adjacent to SSAC WP3 Leader: Stepanavan State Agricultural College Named After Professor A. Kalantar State Non-Profit Organization (SSAC) Mr. Arayik CHABOYAN , Director of SSAC Discussion
16:00-16:30	Coffee Break

16:30-17:15	WP4 - QUALITY PLAN: Project review, quality monitoring, control and assurance WP4 Leader: Armenian Center for Education Policy and Management (ACEP) Dr. Arayik NAVOYAN , President of ACEP Mrs. Marie France Costagliola , Project external evaluator Discussion
18:00-18:15	Closing Remarks
19:00-21:00	Social dinner

February 28, 2024

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10:00-10:30	Registration of participants
Session 2	Chair: Dr. Alexandra COSTA ARTUR , CB4WBL Coordinator, Director of Imanovation
10:30-11:15	WP5 - DISSEMINATION & EXPLOITATION WP4 Leader: Armenian Center for Education Policy and Management (ACEP) Dr. Arayik NAVOYAN Discussion
11:15-12:00	WP6 - MANAGEMENT WP6 Leader: Imanovation Dr. Alexandra COSTA ARTUR <ul style="list-style-type: none"> - Methodology and structure for project coordination and daily management - Financial management rules: budget, reporting (forms, periods) - Special focus on activities for the 1st year Discussion
12:00-12:30	Coffee Break
12:30-14:00	CB4WBL Project Governing Board 1st coordination meeting Approval by the Project Governing Board of: <ul style="list-style-type: none"> ● Project coordination and methodology (Management Structure, Partnership Agreements, financial and daily management, etc.) ● Project Dissemination Strategy (PDS) ● Project Review and Quality Assurance Strategy (RQAS) ● Announcement of equipment purchase etc. ● Detailed plan of activities for 1st 12 months of the project (January - December) ● Next coordination meeting day ● Other questions.
14:00-14:15	Q&A Closing remarks
14:15-15:30	Lunch
15:30	Departure of foreign participants to Yerevan